



Republic of the Philippines  
MUNICIPALITY OF ORION  
Province of Bataan

**Bids and Awards Committee**

Secretariat Office, 2<sup>nd</sup> Floor Municipal Building, San Vicente, Orion, Bataan  
Telephone No. 244-9611



**REQUEST FOR QUOTATION (RFQ)**

The Municipality of Orion, through its Bids and Awards Committee will undertake an Alternative Method of Procurement – Small Value Procurement for the “**Labor and Materials for the Renovation of MCR Office at San Vicente, Orion, Bataan**” in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Solicitation Number	<b>22RFQ-02-0049-INFRA</b>
Title	<b>Labor and Materials for the Renovation of MCR Office at San Vicente, Orion, Bataan</b>
Approved Budget for Contract (ABC)	Php 179,000.00
Publication Date	June 29-July 4, 2022
Location of the Project	San Vicente, Orion, Bataan
Completion Date	Fifteen (15) days upon receipt of Notice to Proceed

**TERMS AND CONDITIONS**

1. Qualified contractors are required to submit their valid (a) **2022 Mayor’s Permit**, (b) **PhilGEPS Registration**, (c) **BIR Registration Certificate (Form 2303)**, (d) **Tax Clearance**, (e) **PCAB License**, and (f) **Price Quotation Form (Annex “A”)** and duly signed Detailed Estimates.
2. Submission of sealed or open quotation/s and eligibility documents is on or before **11:30am on July 4, 2022** at **BAC Secretariat, 2<sup>nd</sup> Floor Municipal Building, San Vicente, Orion, Bataan**. Open submission may be submitted directly to the BAC Secretariat.
3. Quotations shall be inclusive of all direct and indirect costs, as well as all applicable government mandated fees, those exceeding the Approved Budget for the Contract (ABC) shall be automatically disqualified.
4. BAC reserves the right to reject any or all Quotations, to waive any minor defects therein, to annul the procurement process, to reject all Quotations at any time prior to the contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.
5. BAC assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation.
6. Suppliers who use this form should appear on the PhilGEPS RFQ Document Request List.
7. All interested bidders must submit the standard form of Price Quotation and Detailed Estimates issued by the BAC Secretariat. Failure to comply may result to disqualification of the quotation. For inquiry, you may contact us at **tel. no. (047) 244-9611 to 13 local 101**.

For further information, please refer to

EnP. ANDRES R. AVORQUE  
BAC Chairman  
Municipality of Orion

**PRICE QUOTATION FORM**  
Solicitation No.: **22RFQ-02-0049-INFRA**

Date: \_\_\_\_\_

**TO : THE BIDS AND AWARDS COMMITTEE**  
2<sup>nd</sup> Floor Municipal  
Hall, San Vicente,  
Orion, Bataan

Sir/Madam,

After having carefully read and accepted the terms and conditions stipulated in the Request for Quotation with solicitation number **22RFQ-02-0049-INFRA**, hereunder is our financial proposal inclusive with VAT and other incidental costs for the subject procurement identified below:

ITEM No.	ITEM AND DESCRIPTION	QUANTITY	TOTAL PRICE
A. APPROVED BUDGET FOR THE CONTRACT: <b>ONE HUNDRED SEVENTY-NINE THOUSAND PESOS (PHP 179,000.00)</b>			
1	Labor and Materials for the Renovation of MCR Office at San Vicente, Orion, Bataan	1	
<b>TOTAL BID QUOTATION AMOUNT IN FIGURES</b>			

**PLEASE WRITE TOTAL BID AMOUNT QUOTATION IN WORDS:**



We undertake, if our Quotation or bid is accepted, to accomplish the procurement project within **Fifteen (15) working days** from the receipt of **Purchase Order (PO) or Notice to Proceed (NTP)**.

We understand that payment for items delivered will be made to the winning contractor after the issuance of certificate of completion by Orion Municipality – Engineering Section.

The above-quoted price is inclusive of all cost and applicable taxes.

**AUTHORIZED REPRESENTATIVE**

Signature : \_\_\_\_\_

Printed Name : \_\_\_\_\_

Date : \_\_\_\_\_

Company Name : \_\_\_\_\_

Company Address : \_\_\_\_\_

Contact Details : \_\_\_\_\_

**““DETAILED ESTIMATE”**

**Program of Works**

Project Title : **Labor and Materials for the Renovation of MCR Office**  
 Solicitation Number : **22RFQ-02-0049-INFRA**  
 Location of Project : **San Vicente, Orion, Bataan**  
 ABC : **Php 179,000.00**

ID No.	DESCRIPTION	UNIT	QTY	UNIT COST	GRAND TOTAL
	<b>MATERIALS</b>				
	Masonry Putty	gal	3		
	Semi-Gloss Latex Paint	gal	5		
	Glazing Putty	gal	3		
	Floor Tire 24"x24"	pc	152		
	Tile Adhesive 20kg/bag	bag	15		
	Flat Wall Enamel	gal	2		
	Top Coat Enamel	gal	3		
	Thinner	gal	2		
	Painting Accessories	ls	1		
	Alum. Frame Sliding Window Glass	sq.m	5		
	Bidet	pc	16		
	Lavatory	unit	1		
	Tank Fittings	pc	1		
	Toilet Cleaning Product	ls	1		
	<b>TOTAL MATERIAL COST</b>				
	<b>TOTAL MATERIAL COST</b>				
	<b>TOTAL LABOR COST</b>				
	<b>TOTAL DIRECT COST</b>				
	<b>10% CONT. PROFIT</b>				
	<b>12% OVERHEAD</b>				
	<b>5% VAT</b>				
	<b>GRAND TOTAL</b>				

**AUTHORIZED REPRESENTATIVE**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
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